NETWORK ADMINISTRATOR

Academic /Professional Qualifications	Bachelor's degree in Computer Science or Equivalent from HEC recognized University / institution. Preference will be given to candidate having Certifications: Cisco (CCNA, CCNP),
Experience	Minimum 05 years' experience in Network Design, Management & Implementation.

Outline of Main Duties / Responsibilities

- Responsible for Engineering and implementing the enterprise level highly available networks. Deployment & Maintenance of BAJK Network all over the Azad Kashmir. Design & Implement, Network Projects, Supervise daily operations of the branches.
- Should be able to work on Layer 2 Technologies & Routing Protocols
- Deployment & management of Core Routers & Switches, Responsible for security solution Setup, Routing. Routing policies, NAT, Access-list, Multi-Area
- Assist in managing network security through Perimeter Firewalls at Primary and DR sites
- Administration of firewalls and monitoring tools to report network activities and build comprehensive statistics
- Maintain network security, through managing and maintaining Enterprise Firewall, Server Farm(s) firewalls, to ensure securing networks and providing a highly secure communication infrastructure
- Documenting the pre-deployed networks and providing managed service by solving networking challenges
- Establishing networking environment by designing system configuration; directing system installation; defining, documenting, and enforcing system standards
- Maximizes network performance by monitoring performance; troubleshooting network problems and outages; scheduling upgrades; collaborating with network architects on network optimization
- Securing network system by establishing and enforcing policies; defining and monitoring access , maintain network-related standards and all related security mechanisms
- Ensure DR drills readiness including regular network configuration and testing activities be performed at regular intervals
- Reporting network operational status by gathering. prioritizing information: managing projects and trouble shoots all network systems to identify and correct malfunctions
- Install, configure and troubleshoot communication equipment and components of LAN & WAN.

Mandatory Skills:
Fortinet Advance knowledge of: WAN/Routing (Routing Protocols OSPF, EIGRP) Access Layer Switching (VLAN, STP,VTP, Port Security) Core/Datacenter Layer Switching (Hands on experience on DC Switches & configuring HA Cluster e.g. Cisco 9K/7K) Wireless Access Point Deployment & Design Fortinet Firewall/similar Enterprise Level Firewall e.g. Cisco, Palo Alto

The candidates should clearly mention their Name, Father's Name, Date of Birth, CNIC Number, Qualification with percentage / CGPA/ Division, Place of Domicile and complete Current Mailing/ Residential Address with Telephone Numbers Landline/ Mobile in their Resume/ Application. Applications received after deadline will not be considered in any case. No TA/DA will be admissible for test/ interview.

CVs/Applications are to be sent on the following address latest by 22-03-2021.

The Divisional Head,
Human Resource Management Division,
Bank of Azad Jammu and Kashmir,
Head Office, Bank Square, Chatter, Muzaffarabad AK
05822-924247